

The Disaster Process and the Importance of Documentation During the Recovery Phase - Gary Rice and Robin English

- a) Documentation During the Recovery Phase (Robin English)
 - i) Important notes
 - (1) Complete your own paperwork
 - (2) Provide proof at time of submittal
 - (3) Document, document, document
 - (a) Include complaint info
 - (b) Include larvicide given to the public
 - (c) No documentation will go to waste
 - ii) FEMA will only reimburse the difference in your vector control costs
 - iii) Need evidence of a problem
 - iv) FEMA will consult with the CDC
 - v) You must be prepared to take action prior to reimbursement
 - vi) No guarantee of reimbursement
 - vii) Documents required
 - (1) Current data
 - (a) Population numbers
 - (b) Arboviral data
 - (2) Data from past 3 years
 - (a) Mosquito surveillance data
 - (b) Arboviral information
 - (c) Work orders for mosquito control
 - (d) Labor - Employee hours
 - (e) Equipment use documentation
 - (f) Pesticide use
 - (3) Post-treatment data
 - (4) Public Health Declaration
 - (5) Map showing areas of need
 - viii) Data collected
 - (1) Keep good records before, during, and after the disaster
 - (2) Don't try to put too much info on any one sheet - you will make mistakes
 - ix) Websites of interest
 - (1) FEMA Equipment Rates
 - (2) FEMA forms
 - (3) State emergency management info
 - (4) FEMA Vector Policy